



ELM CHILDRENS CENTRE  
162 MAIN, STREET.  
GLENCOE, ONTARIO  
NOL 1MO

## FINANCIAL AGREEMENT

### Type of Program:

- Full Day \_\_\_\_\_
- ½ Day \_\_\_\_\_

### Days Needed:

Monday \_\_\_\_ Tuesday \_\_\_\_ Wednesday \_\_\_\_ Thursday \_\_\_\_ Friday \_\_\_\_

Drop Off Time: \_\_\_\_\_

Pick up Time: \_\_\_\_\_

We schedule our staff according to your pick up and drop off times therefore it is very important these times are adhered to unless otherwise arranged with supervisor or staff.

A non-refundable membership fee of \$20.00 per family is required at registration and is paid annually thereafter. This fee includes annual insurance fees.

All health forms for children **must be completed** prior to the child attending the daycare and must be kept current each year.

Two weeks written notice must be given before withdrawing from the program.

Cheques or cash are due upon enrollment with minimal payment 1 week in advance. Subsequent payments must be a minimal of one week in advance also.

### Late Pick Up Policy:

A fee of **\$1.00 per minute per child** will be charged to a parent who picks up their child after hours. This fee will be charged directly to your account.

A fee of **\$4.00 per hour** will be charged per child for daycare services over 10 hours per day.

### Fundraising:

In order to keep fees as low as possible and to meet our 20% we actively fundraise throughout the year. There are many fundraisers to take part in. e.g. pizza sales, golf

tournament, chocolate bars etc. It is your responsibility as a parent to be actively involved in these fundraisers.

**Provincial subsidy is available for families who qualify under the program.**

**Parents are required to pay the users fees as set by the Board of Directors.**

**Fees:**

- Full day: \_\_\_\_\_
- ½ Day: \_\_\_\_\_

A guaranteed total of \_\_\_\_\_ will be paid per week for my child's enrolled days. These fees are subjected to change upon notice from the Board of Directors.

I, the undersigned, have read, understand and agree with the above policies and procedures of ELM Children's Centre Inc.

\_\_\_\_\_  
Signature of Parent/Guardian